

# J O B   A N N O U N C E M E N T



PARKS FOR ALL FOREVER™

## Director, Conservation Management and Field Operations

**Are you excited to lead and support a team focused on conservation and stewardship of public lands? Are you interested in collaborating with a variety of partners and community?**

We are looking for a Director of Conservation Management and Field Operations to join the Golden Gate National Parks Conservancy to oversee a program that stewards our public lands. This position supports the mission of the Golden Gate National Recreation Area by leading a team of 20+ staff and interns, collaborating with multiple partners, and overseeing field restoration efforts. As a public-serving organization, equity and inclusion are vital to our work.

While this role has a wide range of responsibilities, we're looking for someone who brings a depth of experience and is interested in developing and strengthening a team. If you work well with people, have management and restoration experience, and would like to grow professionally, we encourage you to apply.

### **Primary Responsibilities**

#### *Mentorship and Work Culture*

- Promotes a healthy, supportive work environment
- Recruits, trains, and mentors 4-6 direct reports; supports a larger team of over 20 people, which includes full-time staff, part-time staff, and interns
- Represents and advocates for the team; serves on committees, including those focused on workplace safety as well as diversity, equity, and inclusion

#### *Collaboration, Coordination, and Planning*

- Collaborates on creating and implementing strategic conservation management goals with multiple partners, including the National Park Service and other agencies<sup>1</sup>
- Supports and leads planning and coordination of conservation management programs, working across disciplines and agencies
- Helps develop work plans, ecological health assessments, integrated pest management (IPM) requests, applied science projects, and public reports
- Shares updates and engages with outside groups at conferences, meetings, community events, and other public forums
- Oversees data collection, management, and reporting for conservation management programs

#### *Operations and Administration*

- Manages team's budget (approximately \$2M a year), with support from Finance Team; assists staff with overseeing their budgets, especially for multi-agency programs
- Facilitates contracts and agreements with agency partners; may also work on administrative grant writing and reporting
- Works with other Directors to ensure operational alignment (funding, staffing, program support, etc.)

## **Qualifications**

- **Leadership and mentorship:** Committed to fostering an inclusive work culture; can support others and help them develop in their positions; is self-aware and is attuned to interpersonal dynamics; responds appropriately to different people in different situations; is willing to address conflict.
- **Collaboration and relationship building:** Experience in partnership-based work, especially working across multiple organizations and/or jurisdictions; can build and sustain relationships with a variety of people, partner organizations, and communities.
- **Conservation management and field experience:** Prior field work and management experience (such as habitat restoration, weed management, monitoring, applied science, etc.); ability to lead and contribute to the planning of conservation management projects; relevant knowledge and technical skills as demonstrated by work experience and/or education.

## **Work Environments and Physical Requirements**

Work is performed in offices and outdoor settings, including sitting and operating a computer for 6-8 hours a day, standing, walking, kneeling, and carrying objects weighing up to 25 pounds. Requires a DMV record check to be cleared to drive company vehicles.

## **Terms/Compensation:**

**Compensation:** Salary commensurate with work experience and skills

**Benefits:** Generous package including medical, dental, and vision benefits, and vacation, holidays, and sick leave

**Primary Work Locations:** Marin County and Fort Mason, San Francisco

**Preferred Start Date:** January 15, 2020

## **Questions and Inquiries:**

For more information about this position, contact Sharon Farrell at [sfarrell@parksconservancy.org](mailto:sfarrell@parksconservancy.org)

## **To Apply:**

Submit a thoughtful cover letter and resume including relevant personal and professional experience.

**[Apply online](#) by November 17, 2019**

*[parksconservancy.org/careers](http://parksconservancy.org/careers)*

<sup>1</sup> Partnering organizations include: National Park Service, Presidio Trust, California State Parks, Marin County Parks, Marin Municipal Water District, One Tam.

*The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed.*

*The Golden Gate National Parks Conservancy is an Equal Opportunity Employer. Recruitment, placement and promotions are conducted without regard to an individual's race, color, religion, sex, national origin, age, physical handicap, veteran status or sexual orientation, or any other classification protected by Federal, State, and local laws & ordinances. We will consider qualified candidates with criminal history in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All qualified applicants are encouraged to apply.*