**Minutes of MDOC Committee Meeting 11th February 2019**

**Present:** Marie Roberts (Chair), Sue Birkinshaw, Trevor Hindle, Tony Wagg (Secretary), Eddie Speak, Kath Speak, Pete Ross, Julie Brook, Ian Gilliver, Pete Lomas.

**Apologies:** Alan Ogden, Dave McCann, Sam Drinkwater.

**1. Minutes of Last Meeting:**  Accepted.

**2. Matters Arising/Actions:** The Secretary agreed to circulate a list of actions and decisions in advance of the full draft minutes. All other items were deferred to later in the agenda.

**3. Finance:** The Treasurer submitted a written report showing a healthy profit for the year, mainly arising from the Lakes 5 day event. The treasurer will be requested to clarify what counts as ‘management expenses’ and is requested to circulate his reports directly to committee members (rather than via the Secretary) a day or more in advance of the meeting. Secretary to communicate. **Action TW.**

4**. Event Planning:** There was further discussion of fixtures structure. Pete Ross proposed extending the countryside score events which would provide a monthly chain of near year-long local events, followed by a social gathering. Shortage of daylight in April and September could be problematic. Trevor Hindle opposed the idea and suggested further membership consultation is required.

**5. Event Operation:**

(a) Sue agreed to circulate to the committee a list of summer evening events. **Action SB.**

(b) Phillips Park Event. Ian reported good attendance (133, including 55 EOD) and favourable comments but the map lacked updates. The committee thanked the planner, organiser and Alison Doyle for negotiating permission.

(c) The Brereton night event went well with 40 entrants.

(d) The Cheadle street league event proceeded without incident, though severe weather (especially ice) nearly caused cancellation.

(e) Future Events. It was agreed that groups such as scouts should be asked to give a week’s notice when they plan to attend local events. In addition not more than two should take part on a single entry, though some flexibility may be applied.

(f) Birchwood Urban. Entries open March 1st. The longest course has more controls than can be accommodated by some dibbers. Eddy agreed to investigate options such as hiring suitable dibbers or SIACs from other clubs so these may be hired out as necessary.

**6. Mapping and Printing:**

(a) Map Updates.George Crawford Smith has been engaged to update Heaton Park, to a spec drafted by Eddie and Pete Ross. He is unable to do Errwood and others will be invited. Alderley may warrant re-mapping in advance of the next event in early July. Pete Ross suggested that mappers could be invited to submit a sample of work on the map for an agreed fee to allow us to give feedback at an early stage. Martin Bagness, a highly experienced NW mapper, could be offered the option of a batch of maps.

(b) OCAD License. After discussion at the last meeting and further debates it was agreed that a full 4-user licence for 3 years should be purchased.

**7. Marketing:** Sam Drinkwater was unable to attend but reported that he continues Facebook publicity and this will include the Wythenshawe Park event. Mark Burley has offered assistance. Dave McCann holds a large database of email addresses from entry slips but their GDPR compliance is uncertain. This could be useful but will need to be ‘cleansed’ or deleted.

Northern Champs weekend 2020. We will need to co-ordinate publicity with LOC, who are running one of the days.

**8. Membership:** A new membership directory will be produced by the end of February. New members will be invited to give permission for publication of their email addresses but even if they do not approve this they will be asked to supply such to be held in confidence.

**9. Performance/Coaching:** Marie has emailed Dan Riley asking what coaching he might offer but has yet to receive a reply. Trevor agreed to draft a questionnaire to members as to what type of coaching they would find useful **Action TH**. The Secretary agreed to reply to John Kewley’s outline of what he can offer. **Action TW.**

BOF defines 3 levels of coaches (UKCC 1, 2 and 3), each involving a 2 day course and assessment. A subdivision within level 1 aims to train teachers to introduce beginners to the sport and Sue suggested that this might be useful to a number of our volunteers (not just school teachers).

**10. AOB:**

(a) Communication! The committee agreed the purchase of a megaphone to help marshal the crowd at mass starts such as Lyme New Year. **Action ES.**

(b) Organisers’ notes will be amended to explain that Eddie is guardian of the start clock. **Action SB.**

(c) The following have agreed to join the various Working Groups. Others are encouraged to join the fun and insert their oar.

Fixtures Planning: Sue, Pete Ross, Ian Gilliver

Fixtures Operation: Sue, Eddie, Julie, Pete Lomas

Mapping: Ian, Eddie, Trevor

Marketing/Publicity: Pete Ross, Julie, Marie, Sam Drinkwater.

Membership: Kath, Sam Drinkwater

Performance/Coaching: Trevor, Marie

Marie agreed to circulate the list to the committee.

**11. Date of next Meeting:** 11th March2019, at the Ladybrook Hotel.