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| **Job** | **Helper** | **Role Description** |
| Organiser/Planner | Tom F |  |
| Controller | Steve F |  |
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| Map Printing | Steve L |  |
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| Park gate | Hazel | Meet cars before the NT booth to hand out registration slips. From 10:00 to 11:00. Leave post to ensure time to get ready to run. |
| Park gate | Laura |
|  |  |  |
| Assembly set up | Steve F | Two pop up tents with tables & chairs on the south side of the car park. Set up from 9:00. |
| Assembly set up | Alice F |
| Assembly set up | Heather F |
| Assembly set up | Anyone else around |
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| Control put out | Tom F | Meet at 9:30 at registration |
| Control put out | John B |
| Control put out | Tony Wagg |
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| Car Park Entrance | Matt F | From 10:00 to 11:00. Direct cars to parking and point out registration and start. |
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| Control collect | Tony W | From 13:30 or before if all runners finished |
| Control collect | Trevor |
| Control collect | Carolyn |
| Control collect | Matt F |
|  |  |  |
| Registration | Jan E | From 10:00 to 11:15 |
| Registration | Julie B |
| Registration | Margaret G |
| Registration | Sue B |
|  |  |  |
| Start  | John B | Set up start at 10:30. Mass start at 11:30. |
| Start  | Tom F |
| Start  | Andrew G (only set up) |
|  |  |  |
| Download | Julie B | First finishes from ~12:00 |
| Download |  |  |
|  |  |  |
| Raffle  | Heather F | Set up raffle prize table and collect donated prizes. Sell tickets as people registering. |
| Raffle  | Alice F |
|  |  |  |
| Finish | Tom F | Set up finish at 11:00. |
| Finish  | John B |
|  |  |  |
| Prize giving | Tom F | Prize giving at 13:00. Raffle draw proceeding. |
| Prize giving | Sue B |
| Prize giving | Alice F |
| Prize giving | Heather F |