|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| area | Task description | equipment | early | late |
| Stores | Collect equipmentReturn equipment |  | Steve Fellbaum | Steve Fellbaum |
| Signs to event | Place signs (Rainow, Kettleshume)Place signs (Buxton)Collect signs (Rainow, Kettleshume)Collect signs (Buxton) |  | Steve FellbaumSteve Fellbaum | Steve FellbaumSteve Fellbaum |
| Car parking | Collect car park feeIssue entry slipsPark carsestablish no-parking areas | Entry slipsFluorescent jacketsBucketSignagebollards | Pete LomasJim TruemanLiam CornerStephen BinghamChris Rostron |  |
|  |  |  |  |  |
| Registration | Set up tentCourse Information boardEntry fee information boardProcess Registration slipsCollect entry feeIssue hired dibbersTake down tent |  | Sue BirkinshawAlison DoyleJan EllisIrene Crawshaw |  |
| Traders | Arrival/set-upDeparture/take down | N/A | Steve Fellbaum |  |
| Toilets | Arrival/set-upDeparture/take down | N/A | Steve Fellbaum |  |
| Computing | Set up tentRegister entrantsSet up computersDownloadPrint resultsTake down tent |  | Julie BrookEddie SpeakChris KirkhamIan Watson | Alan Poxon |
| First Aid |  |  | Margaret Gregory | Heather Fellbaum |
| Start (S2) – all courses except white, yellow,  | SignageStart banner Tape to startSet up startPosition start kiteMapsMap bags/boxesClear/check/start SI boxesClockVerbal instructions – sheetDismantle start/tapes/signage |  | Trevor HindleHazel HindleCarolyn HindleLaura Hindle | Dave MawdsleyMatthew FellbaumAlistair ThorntonAndy Thornton |
| Start (S1)- white, yellow | SignageStart bannerTape to startSet up startPosition start kiteMapsMap bags/boxesClear/check/start SI boxesClockVerbal instructions – sheetDismantle Start/tapes/signage |  | Andy Thornton | Graham Crawshaw |
| Finish (F1) – white, yellow, orange | Tape from finishFinish bannerFinish SI Box |  | Tony Wagg | Paul Jarvis |
| Finish (F2) – all courses except white, yellow, orange | Tape from finishFinish bannerFinish SI Box |  | Margaret Gregory | Heather Fellbaum |
| Control placement |  |  | Vicky Thornton |  |
| Control Collection |  |  |  | Vicky ThorntonChris RostronLiam CornerJillyan FarrellPeter Ross |
| Stiles | Set upTake downRunners crossing signage |  | Steve FellbaumTbaSteve Fellbaum |  |
| Unassigned |  |  | Jane McCannJames McCannTom McCannJillyan FarrellPeter Ross |  |